



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

December 27, 2018

Dear Service Provider:

The passage of Senate Bill (SB) 3, allows for minimum wage rate adjustments to be made available for eligible vendors. Effective January 1, 2019, the minimum wage in California will increase from \$11.00 to \$12.00 per hour for employers with 26 or more employees and from \$10.50 to \$11.00 per hour for employers with 25 or fewer employees. The Department of Developmental Services (DDS) has been allocated additional funds by the legislature for dissemination to service providers to meet the increased minimum wage mandate. It is important to note that the funds allocated by DDS are solely to meet a service providers' costs to increase employee/staff wages.

This information is on the DDS website at www.dds.ca.gov.

Community-Based Day Programs & Work Activity Programs

Service providers classified as day programs, including adult day programs (505, 510, 515) and independent living services (520), and providers classified as Work Activity Programs (service code 954) may **request a rate adjustment from DDS** if any employees/staff are paid less than \$11.00 per hour for employers with less than 25 employees and any employees/staff paid less than \$12.00 per hour for employer with 26 or more employees. For more information, please navigate to the following website: <https://www.dds.ca.gov/MinWage/?yr2019=1>

Community Care Facilities (Alternative Residential Model (ARM) Reimbursed)

Service providers reimbursed under the Alternative Residential Model (ARM) rates (residential providers', service code 905, 910, 915 & 920), the proposed new ARM rates can be found at https://www.dds.ca.gov/Rates/docs/CCF_Rate_January2019.pdf. Providers with ARM rates **do not need to submit** rate adjustment requests.

In-Home Respite Agencies

For In-Home Respite agencies (service code 862), service providers may **request a rate adjustment from DDS** for any employees/staff paid less than \$11.00 per hour, plus the \$0.81 shift differential authorized in WIC, Section 4690.2(b)(2) for employers with 25 or less employees and employees/staff paid less than \$12.00 per hour, plus the \$0.81 shift differential authorized in WIC, Section 4690.2(b)(2) for employers with 26 or more employees. For additional information, please navigate to the following website: <https://www.dds.ca.gov/MinWage/?yr2019=1>

Negotiated Rate Vendors

For service providers with negotiated rates, IRC is requesting that you **complete the SB 3 Minimum Wage Increase Worksheet 2019**. Providers with negotiated rates may request a rate adjustment if any employees/staff are paid less than \$11.00 per hour for employers with less than 25 employees and employees/staff paid less than \$12.00 for employers with 26 or more employees.

Submission information: Please send your worksheet(s) to minwage@inlandrc.org. Your document name should include the name of your program, service code and vendor number (i.e.: A Plus Transportation. 875.HJ0000). We will review your submitted worksheets and contact you for supporting documents, e.g. payroll records and unemployment insurance rate (only if above the maximum allowed percentage).

IRC is requesting service providers with negotiated rates to complete and submit worksheets no later than **March 1, 2019**. Incomplete worksheets will not be reviewed and will be returned to you.

If you have any questions or need further information, please email rzalameda@inlandrc.org.

Sincerely,


Reylisa Zalameda

Manager, Accounting & Audit Department

Inland Regional Center